

Board of Works and Safety

February 20, 2024

6:00 P. M.

Minutes

Call to Order: Mayor Samuel J. Craig

The Board of Public Works and Safety met on February 20, 2024, at StoneGate Art & Education Center, 931 15th Street for Regular Meeting. Honorable Mayor Samuel J. Craig presided and called the meeting to order at 6:00 P.M.

Members Present:

- Mayor Samuel J. Craig
- Judy Carlisle
- Charlene Hall

Reading of Minutes

January 16, 2024-Regular Meeting

- ❖ Charlene Hall made the motion to approve the minutes,
- ❖ Judy Carlisle seconded the motion.

All votes were in favor, No one opposed, Approved.

New Business:

1. Swearing in Ceremony-Firefighter Parish A. England

- Mayor Craig swore in Firefighter England.

2. Request Acceptance of New Hire-Seth Brown-Chief Luke Pinnick

- Chief Pinnick stated that Seth Brown has passed all requirements for hiring.
- INPRS approval is pending.
- Chief Pinnick ask the board's approval to hire Seth Brown.

- ❖ Judy Carlisle made the motion to approve Seth Brown hiring.
- ❖ Charlene Hall seconded the motion.

❖ All votes were in favor, No one opposed, Approved.

3. Request Approval and Acceptance of INDOT 5339-Motor Vehicle Purchase Agreement -Dennis Parsley

- Dennis Parsley presented a purchase agreement with INDOT to purchase 3 buses.
 - The buses are the same as the current TASC 16 passenger buses with a handicap lift.
 - The agreement will allow Midwest to begin to build the buses.
 - They are currently behind due to COVID.
 - We hope to receive the buses this year, but it is likely to be next year.
- ❖ Charlene Hall made the motion to approve the purchase agreement.
 - ❖ Judy Carlisle seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

4. Update of Officers On Leave Status-Chief Terry Moore.

- Chief Moore stated that in the October 2023 meeting, 4 officers were placed on paid leave due to the officer involved shooting on September 28, 2023 per department policy.
- On October 31, 2023, Officer Gerkin returned to work after it was discovered he was not involved with firing his weapon.
- Indiana State Police performed a three-month investigation and determined that the incident was justified.
- ISP turned the investigation report over to Prosecutor Arp.
- After reviewing the investigation report, he declared the incident justified and declined to file charges against the remaining three officers. Mr. Arp made a press release, and the department made a press release later that day.
- The following day the body camera video was made available to those who made public records request.
- Following department policy, a two-week internal investigation began. It was determined by the department executive board that all three officers performed within the scope of department policies.
- On Saturday, January 20, 2024, Officer Crulo, Officer Blackburn and Officer Thompkins were returned to active duty. All four officers received a medical clearance before returning to work.

5. Request Approval and Acceptance of Agreement For The Grass Mowing of City of Bedford Properties-David Flinn

- David Flinn presented the 2024 grass mowing contract with James and Barbara Baxter.
- ❖ Judy Carlisle made the motion to approve the agreement with the Baxter's.
 - ❖ Charlene Hall seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

6. SOP-Defense Tactics Training Program-Chief Terry Moore

- Chief Moore presented the board with a Uniform Statewide Defensive Tactics Training Program.
- The policy will be effective today.

- ❖ Charlene Hall made the motion to approve the SOP.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

7. Request and Acceptance of Interlocal Governmental Agreement Between Lawrence County Commissioners and City of Bedford-Transferring Ownership-Royal Cargo Enclosed Trailer-Chief Terry Moore.

- Chief Moore stated that Emergency Management purchased a cargo trailer in 2005 for the SWAT team.
- The agreement will transfer the ownership to the City of Bedford and the title will be reissued.

- ❖ Judy Carlisle made the motion to approve the interlocal agreement.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

8. Request Acceptance of Retirement-Lieutenant Jeff D. Holmes-Chief Luke Pinnick

- Chief Pinnick stated that Lieutenant Jeff Holmes retired on February 3, 2024.
- He added that Lieutenant Holmes 27 years with the department was noteworthy.
- Mayor Craig added that the city appreciates his years of service with the department.

- ❖ Charlene Hall made the motion to approve the retirement.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

9. Request Approval and Acceptance of Probationary Promotions-Chief Luke Pinnick

- Senior Firefighter Matthew J. Wronowicz to Lieutenant.
- Firefighter First Class David P. Kirts to Senior Firefighter.
- All requirements were met for the promotions.

- ❖ Judy Carlisle made the motion to approve the promotions as presented.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

10. Request Approval and Acceptance of Lead Service Line Type 2 Grant Agreement with WTH Technology-Water -Misty Adams

- Misty Adams presented the board with a grant agreement with IFA and WTH Technology.
- The agreement will provide the department with the layers and data management for the GIS system.
- IFA will pay the \$15,000 directly to WTH.

- ❖ Charlene Hall made the motion to approve agreement as presented.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

11. Request Approval and Acceptance of Agreement Between City of Bedford and Administrative Resources Association (ARA)-Administration of Labor Standards Requirements-East/West Sanitary Sewer Installation-Misty Adams

- Misty Adams requested the board's approval of the ARA agreement for \$10,000.
- The agreement is for ARA to administer the labor standards for the READI Grant and SRF Loan for the East/West Sewer Line

- ❖ Judy Carlisle made the motion to approve the agreement with ARA,
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

12. Request Acceptance of Corporate Warranty Deed From Bedford City Redevelopment Commission-Greg Pittman

- Greg Pittman stated that with RDA dissolved, RDC received ownership of the StoneGate Building
- RDC is deeding the StoneGate Building to the City of Bedford.

- ❖ Judy Carlisle made the motion to approve warranty deed.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

13. Request Approval and Acceptance of Guide Pointe Church Minor Subdivision-541 15th Street-Brandon Woodward

- Brandon Woodward stated that on January 9 the Plan Commission held a preliminary hearing on a request by Guide Pointe Church for a Minor Subdivision.

- They wish to separate the property into two parcels.
- On February 13th, the Plan Commission held a public hearing for the minor subdivision.
- No residents spoke up against the proposal.
- The Plan Commission moved the request to the Board of Works for their approval.

- ❖ Charlene Hall made the motion to approve and send to council for their approval.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

14. Request Approval and Acceptance of Weapons Policy-Chief Terry Moore

- Chief Moore presented the board with a new weapons policy for his department.
- The policy details duty weapons, off duty weapons, carrying off duty firearms, firearms qualifications, and patrol rifles.
- The policy also addresses record keeping and how weapons are to be secured.
- If approved, the policy would be effective on today's date.

- ❖ Judy Carlisle made the motion to approve policy as presented,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

15. Request Acceptance Authorizing Donation of Work by Marlow's Concrete For the Derrick Pad-Mayor Sam Craig

- Mayor Craig stated that the Derrick project is almost complete.
- When soliciting bids for the concrete pad. Mr. Marlow from Marlow's Concrete donated the concrete and the labor to the city.
- A motion for permission to accept the donation is requested.

- ❖ Charlene Hall thanked Mr. Marlow for his unexpected donation and made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

Mayor Craig also thanked Mr. Marlow for his donation to the City of Bedford. We are all happy to get the Derrick back up.

16. Approval to Sign Claims

- ❖ Judy Carlisle made the motion to approve,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

17. Discussion

- None

18. Adjourn

- ❖ Charlene Hall made the motion to adjourn,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one Opposed, Passed, Meeting Adjourned*

Board of Works & Safety 2024

- *Samuel J. Craig, Mayor* _____

- *Judy Carlisle* _____

- *Charlene Hall* _____

Attest: Billie Tumeey _____